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February 22, 2013

**Supplemental Letter for FY 2013 Semiannual HUB Report  
Agency Number - 103**

The Texas Legislative Council remains committed to the State of Texas Historically Underutilized Business (HUB) Program. The agency's goal is to make a good faith effort to increase contract opportunities for HUB vendors in the agency's procurement process. This effort is illustrated by the following activities since September 2012.

- Participated as an exhibitor in the 2012 "Partners for Better Texas" HUB Vendor Fair at the Texas State Capitol Auditorium on October 5, 2012.
- Participated as an exhibitor in the 2012 Small, Minority, Women and Veterans Business Owners (SMWVBO) Bexar County Contracting Conference at the Freeman Expo Hall in San Antonio on December 5, 2012.
- Participated in a six-hour HUB discussion group meeting that was composed of purchasers and HUB coordinators from state agencies and universities on December 19, 2012.
- As a member of the HUB Legislative Subcommittee, the agency's chief purchaser attended the HUB Discussion Workgroup Legislative Committee meeting on February 14, 2013. This workgroup reviewed upcoming bills pertaining to proposed changes to Texas purchasing and HUB rules.
- Vetted several vendors for contracting IT staffing support and were successful in identifying local HUB vendors for future IT staffing needs.
- Provided one-on-one training with HUB vendors on methods to better identify state agencies' buying patterns by using past years' expenditure information.
- Maintained HUB-related information and upcoming HUB event links on our agency's web page.
- To date, spent \$901,451 (27.74 percent of total \$3.249 million) with HUB vendors in FY-13.

Looking forward, the Texas Legislative Council will be participating in the 2013 "Doing Business Texas Style" Spot Bid Fair on May 13-14 in Irving, Texas.

The Texas Legislative Council will continue to make the HUB program a priority and make every effort to follow the spirit of the State of Texas HUB Program.

If you have any questions regarding our efforts, please contact Mat Richardson, CFO, at (512) 463-1155.

Sincerely,

Debbie Irvine  
Executive Director